



INSTITUTE OF MACHINE TOOL TECHNOLOGY

# Mandatory COVID-19 Vaccination Policy

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## Overview

On August 17, 2021, the Ontario government, in consultation with the Chief Medical Officer of Health (CMOH), announced plans for mandatory COVID-19 vaccination policies for high-risk settings, including Post Secondary Education (PSE) institutions. On August 30, 2021, the Office of the Chief Medical Officer of Health (OCMOH) issued Instructions for PSE institutions to establish, implement, and ensure compliance with a COVID-19 vaccination policy requiring its employees, staff, contractors, volunteers, and students who attend campus to provide proof of full vaccination against COVID-19.

This policy is to be implemented not later than September 7, 2021 to be in compliance with s 2. (2.1) of Schedule 1 and Schedule 4 of [O. Reg. 364/20: Rules for Areas at Step 3 and at the Roadmap Exit Step](#) under the [Reopening Ontario \(A Flexible Response to COVID-19 Act, 2020\)](#).

## Policy

Institute of Machine Tool Technology (IMTT) developed this Mandatory COVID-19 Vaccination Policy in response to instructions issued by the Office of the Chief Medical Officer of Health (OCMOH).

1. As of September 7, 2021 each member of IMTT community including students, employees, contractors, visitors and volunteers (Required Individuals) who attend campus is required to provide:

a) proof of full vaccination against COVID-19 (for the purposes of this document, “fully vaccinated” means having received the full series of a COVID-19 vaccine or combination of COVID-19 vaccines approved by WHO (e.g., two doses of a two-dose vaccine series, or one dose of a single-dose vaccine series); and having received the final dose of the COVID-19 vaccine at least 14 days ago.; or

b) written proof of a medical reason, provided by a physician or registered nurse in the extended class that sets out: (i) a documented medical reason for not being fully vaccinated against COVID-19, and (ii) the effective time-period for the medical reason; or

c) proof of completing an educational session provided by MCU and approved by IMTT about the benefits of COVID-19 vaccination prior to declining vaccination for any reason other than a medical reason:

<https://www.youtube.com/watch?v=lylv8yFnjcM>.

2. Where a Required Individual does not provide proof of being fully vaccinated against COVID-19 in accordance with paragraph 1(a), but instead relies upon the medical reason described at paragraph 1(b) or the educational session at paragraph 1(c), the Required Individual shall:

a) submit to regular antigen point of care testing for COVID-19 and demonstrate a negative result, once every seven days.

b) provide verification of the negative test result.

3. IMTT is required to collect, maintain, and disclose statistical (non-identifiable) information as follows:

a) documentation that includes (collectively, “the Statistical Information”):

i. the number of Required Individuals that provided proof of being fully vaccinated against COVID-19;

ii. the number of Required Individuals that provided a documented medical reason for not being fully vaccinated against COVID-19;

iii. the number of Required Individuals that completed an educational session about the benefits of COVID-19 vaccination in accordance with paragraph 1(c), where applicable; and

iv. the total number of the Covered Organization’s Required Individuals to whom these Instructions apply.

b) disclose the Statistical Information to the Ministry of Colleges and Universities (MCU) in the manner and within the timelines specified by MCU. MCU may seek additional detail within the requested Statistical Information outlined above which will also be specified in the request. MCU may further disclose this Statistical Information and may make it publicly available

## ***Procedures***

### ***Disclosure of Proof of Vaccination***

4. IMTT must require employees, staff, contractors, volunteers, and students who attend campus to provide proof of full vaccination against COVID-19. For those who were vaccinated in Ontario, they were provided the physical (hard copy) and email version of the receipt from the Ministry of Health with the individual’s name, date of vaccination and product name (Pfizer, Moderna, etc.) at the time of vaccination. COVID-19 vaccination receipts can also be downloaded or printed through the COVID-19 vaccination provincial portal or by calling the Provincial Vaccine Booking Line at 1-833-943-3900. This version of the COVID-19 vaccine receipt contains a watermark and a digital signature to deter forgery.

While the physical or email COVID-19 vaccination receipt is the preferred method of demonstrating proof of vaccination, IMTT will also accept attestations of full vaccination against COVID-19 until October 29, 2021. At that time, IMTT will have put in place the appropriate processes to accept the COVID-19 vaccination receipt as proof of full COVID-19 vaccination.

IMTT will continue to ensure all international students have the necessary information on vaccination requirements prior to arriving in Canada and have the supports, services, and resources upon arrival in Ontario. IMTT will also remind international students to meet all federal requirements prior to or upon arriving in Canada.

## ***Exemptions to Full Vaccination Against COVID-19***

### ***Medical Reasons***

5. Individuals without proof of full vaccination against COVID-19 can provide written proof of a medical reason, provided by a physician or registered nurse in the extended class that sets out:

- a documented medical reason for not being fully vaccinated against COVID-19; and
- the effective time-period for the medical reason.

Individuals with a medical reason for not being fully vaccinated and who have provided proof of a medical reason, are allowed on campus but are required to submit to regular antigen point of care testing for COVID-19 and to provide verification of the negative test result once every seven days. IMTT will access necessary testing through the Provincial Antigen Screening Program (PASP) or local Ontario Chamber of Commerce COVID-19 Rapid Screening Initiative.

### ***Non-Medical Reasons***

6. IMTT will allow individuals who do not provide proof of being fully vaccinated against COVID-19 to come onto campus if they provide proof of having completed an [educational session](#) about the benefits of COVID-19 vaccination prior to declining vaccination for any reason other than a medical reason.

The OCMOH's instructions also require individuals who do not provide proof of being fully vaccinated against COVID-19:

- To submit to regular antigen point of care testing for COVID-19 once every seven days); and
- To provide verification of a negative test result.

### ***Rapid Antigen Screening***

Students who do not have their full COVID-19 vaccination, as well as students with medical exemptions from the vaccine are required to do rapid antigen testing at least once every 7 days and provide the copy of their negative result before attending school.

Individuals who are partly vaccinated (have received one dose of a two-dose vaccine series, or a final dose of a two-dose vaccine series within the last 14 days), should undertake antigen testing until they are fully vaccinated.

### ***Health and Safety Measures***

To support the safety and well-being of our students, faculty, and staff, IMTT will continue to assess our campus and implement appropriate COVID-19 infection prevention and control measures as per our COVID-19 Readiness Plan.